

I.T. INPUT-EVENT, ENTRIES and RESULTS.

Updated Sept 2020

Initially DOWNLOAD: **SI TIMING USER GUIDE** (latest version). Although there are HELP sections as you work through the program, the overall picture set out in the Guide, is the most useful.

EQUIPMENT:

EPOC 1 is the server and EPOC 2 and 3 can be connected by using NETGEAR. There are 2 Printers which connect to EPOC 1 and 2, as do the 2 download stations.

When setting up the equipment, always connect and plug-in everything BEFORE switching anything on. EPOC 1 should be turned on first. Once the event is located on EPOC 1 turn on 2 and 3 and connect to the server. Then turn on the printers. The download boxes should also be live.

BEFORE AN EVENT:

Shortly before an event the control boxes and EPOC 1 need to be synchronised to check they are in working order and there is no time drift.

Ensure the equipment is working correctly-laptops, printers and downloads. Set up a trial event with a few control boxes and use to test the equipment.

Regularly (usually before an event) update the SI TIMING DATABASE. Details for this can be found on EPOC 1 under PASSWORDS.

It is also useful to have a set of CONTROL DESCRIPTIONS for your use on the day to check easily which courses may be affected by amendments such as missing/changed controls.

TO SET UP AN EVENT:

Use EPOC 1

CLICK: SI Timing on Desktop. This takes you to DATABASE CONNECTION

Select database: THIS COMPUTER. All fields will now be filled. CONNECT

For most events choose 'ADD SINGLE-STAGE EVENT. Complete date and event type ORIENTEERING (in drop-down list). SAVE.

Open up event on the screen and choose COURSES, then ADD COURSE. Name-e.g. BROWN, Results method, time. SAVE. Add the distance and climb. SAVE.

To add controls, CLICK on the course name. Then ADD/INSERT CONTROL. Start with S (start) and end with F (finish). After you have completed each control details- SAVE. You can modify these at any time by CLICKING on the control and MODIFY CONTROL.

CLASSES. Add classes to each course as you go along. E.g. BROWN may have M35 and W21 etc. This enables the results to be categorised easily.

Before imputing the courses you should liaise with the Planner and Organiser to establish which courses and classes are required, the format of the results and any timeouts etc. which need to be in place.

ENTRIES:

PRE-ENTRIES may be downloaded (and checked- for age/BOF no. class etc.) prior to the event and possible issues corrected.

ENTRY ON THE DAY (EOD)-Competitors can be entered by: SI no., BOF no. or name. Once the details are displayed (and checked), manually add the course they are running. Courses may be e.g. BLACK, MO or M21, dependent upon the event. SAVE.

DOWNLOAD:

As competitors complete their runs, use one download screen and box. It is always useful to have one computer free to deal with amendments and issues arising (usually EPOC 3).

Open the screen to EVENT OVERVIEW.

Select - DATA COLLECTION, then DOWNLOADS, then DOWNLOAD SI CARDS.

PORT- is the download box you have attached, DOWNLOAD MODE-select AUTOMATIC MANUAL ON ERROR and tick the SPLIT PRINT options you wish to use.

CLICK: CONNECT. Downloading can begin.

BACK-UP:

Remember to back-up the event 2-3 times during the event and finally when all competitors are back. A stick for back-up is attached to EPOC 1.

RESULTS:

Results can be displayed on any monitor/TV screen.

CLICK: RESULTS, SCOREBOARDS, SCOREBOARD. Modify the scoreboard to display as you wish. Extra panels can be used for larger events and the speed of scrolling can be changed.

To submit finished results (or provisional ones if you have a deadline) you need to provide two sets of information.

CSV.FILE CLICK: RESULTS/EXPORT RESULTS/EXPORT OE FILE

FILE NAME- CLICK on blue box to find UDISK and name it. SAVE

FILE DESTINATION- BOF RANKINGS

WRITE FILE

FILE EXPORTED-CLICK O.K.

HTML Results

FOLDER-name it –CLICK on blue box

PAGES-SEPARATE PAGES FOR EVERYTHING

INDEX

COURSES-Select all

SIMPLE RESULTS-tick

SPLIT TIMES- tick (unless it's a Score Event)

AGE CLASS-if required

CLICK-WRITE NOW